1. **Opening of the meeting**  
The Chair, Gylfi Geirsson, Iceland, opened the meeting and welcomed the delegates. All Contracting Parties were represented.

2. **Appointment of the rapporteur**  
The Secretariat was appointed as rapporteur.

3. **Discussion and adoption of the agenda**  
The agenda that had been circulated before the meeting was adopted without amendments.

4. **Possible Amendments of the Scheme**  
4.1. **Advice from JAGDM**  
The Chair summarised the reasons for the requests for advice to Joint Advisory Group on Data Management. The Secretariat explained that the Chair of JAGDM circulated the requests inviting comments by the Contracting Parties.

4.1.1. **Appendix I a) to Annex IV – Product Form Codes**  
The Chair introduced document PE 2015-4-3 explaining the reasons for the request for advice from JAGDM. The Secretariat explained that there was no consensus from the comments received from Contracting Parties and therefore JAGDM had not provided advice. The Secretariat also clarified that, in this case, the NEAFC Port State Control online application would not be affected by delaying a decision to next PECMAC meeting. After some discussion it was noted that a minor amendment was needed for clarification as per document PE 2015-4-3 Rev 1. It was agreed to wait for JAGDM advice and to revisit this issue at the next meeting.

4.1.2. **Error Codes**  
The Chair introduced document PE 2015-4-4 explaining the reasons for the request for advice from JAGDM. The Secretariat explained that, as in the previous agenda point, there was no consensus at JAGDM and that no advice had therefore been provided. The three comments received for Contracting Parties and Canada pointed to significant difference in the possible approach to address the issue of error codes. It was agreed to wait for JAGDM’s advice and to revisit this issue at the next meeting.
Regarding both previous agenda points, there was some concern about the capacity of JAGDM to produce timely advice when requested and in this contest it was agreed that the Chair would contact the Chair of JAGDM to ensure that JAGDM would meet before the PECMAC and STACTIC spring meetings in order to guarantee that advice would be available.

5. Cooperative NCP Status
   5.1. Application by St Kitts and Nevis
The Chair introduced document PE 2015-4-05 on the application for Cooperating Non-Contracting Party status for 2016 by St Kitts and Nevis. At the September meeting there was no consensus among the Contracting Parties on this issue and the Chair asked the Contracting Parties if there was any change in positions.

Contracting Parties maintained their positions and therefore PECMAC will not make any recommendation regarding the possible renewal of CNCP status in 2016 for St Kitts.

6. Issues from NEAFC’s Extraordinary Meeting
   6.1. PECCOE
      6.1.1. New Terms of Reference – PECMAC
The Chair introduced document PE 2015-4-6 containing the Terms of Reference for PECMAC. There were some requests for clarification, in particular the fact that ToR may be amended if any shortcomings are noted. The Chair encouraged participants to review the document and identify any issues for further discussion during forthcoming meetings.

6.2. The Secretariat
      6.2.1. Expansion of the role of the Secretariat in monitoring the activities of the fishing vessels operating in the Regulatory Area
The Chair presented document PE 2015-4-7 briefly reviewing each point in the document. The Secretary informed participants that in the coming months the Secretariat will review each task and develop how to carry it out. It was agreed to revisit this issue at the PECMAC spring meeting.

7. Annual Meeting issues referred to PECCOE
   7.1. Implications for the Scheme of the use of electronic logbooks - ERS
The Chair briefly summarised the past work of the ERS Working Group and considered that, given the apparent will by CPs to resume discussion, it will be possible to achieve some decision during 2016. He also informed that Iceland would invite the CPs to a meeting of the ERSWG in Reykjavik, tentatively in the second half of January 2016. It was agreed to try to fix the meeting date during the Annual Meeting.

8. Any other business
The Chair introduced document PE 2015-4-9 explaining that the Secretariat had identified some shortcomings in the proposal to amend Article 11 and Annex VII of the Scheme approved at the September meeting. The substance of the approved amendment will not be affected but there is the need to add cross references in Article 11 and split Annex VII into “a) VMS” and “b) EEZs Delimitation. It was agreed to revise document AM 2015-25 with the changes proposed by document PE 2015-4-9
9. **Report to the 2015 Annual Meeting**  
The draft report of the meeting was circulated and adopted by the participants.

10. **Closure of the meeting**  
The Chair thanked all the participants for a fruitful meeting.